

Annual Report 2020

Organisation registration number 802400-7620

The Board and the Secretary-General of ForumCiv hereby submit the following Annual Report

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1. Organisation in General

(Figures in brackets refer to 2019)

1.1 Vision and Purpose

ForumCiv is a religiously and politically unaffiliated member organisation that works for a just and sustainable global development

The vision of ForumCiv is: A just and sustainable world where all people have the power to effect change.

The purpose of ForumCiv is to: Strengthen marginalised people around the world who organise to claim their rights. Advocate for changes that contribute to a just and sustainable world.

1.2 Direction and Management

ForumCiv is based in Stockholm. The Annual Meeting is ForumCiv's highest decision-making body where every member organisation has one vote. The participants at the Annual Meeting elect the Board, nomination committee, and auditors based on nominations from the member organisations. ForumCiv's operations are based on the framework that the Annual Meeting decides in the overall Plan for Operations. ForumCiv's day-to-day operations are led by the Secretary-General, who is directly subordinate to the Board.

At the beginning of 2020, we implemented a planned evaluation of the organisational project, which was launched in 2017. The Lessons from the evaluation have had a great impact on a number of processes that began during the second half of the year. A change in the organisational structure was decided on but did not take effect in 2020. A continued major focus during the year has been to strengthen ForumCiv role as a platform for civil society and increased cooperation, and improve relations with its members. During the year, the membership committee set up by the board has contributed to this work

In 2020 the Board held 10/10 meetings and appointed a working committee which has had 9 (9) Meetings. Parts of the Board participated in the Annual Meeting and the Members' Meeting. During the year, the Board followed up ForumCiv internal control system, evaluated its own and the Secretary General's work, and decided upon requiring membership to gain access to funds from ForumCiv. Member organisation was consulted, and discussions preceded this decision. It was debated upon for a larger part of the year whose final decision will be effective from 2021 based on a schedule that takes into account the organisations that would be applying for funds during the year.

Board representatives receive compensation for travel, accommodation, and lost earnings upon presenting a certificate from the employer for actual lost earnings in connection with assignments for ForumCiv. Self-employed persons receive compensation for lost earnings up to a fixed SGI (sickness benefit qualifying income) ceiling. ForumCiv offers compensation for childcare during the day for participation in board meetings during parental leave upon presentation of a receipt.

1.1 The member organisations

The member organisations of ForumCiv are Swedish organisations that work to make a difference worldwide and who share our vision. A total of 101 (83) persons attended ForumCiv Annual meeting on 18 May, and 51 (47) persons were delegates. The Annual meeting was informed that 11(8) organisations had left ForumCiv since the previous Annual Meeting. 7 new organisations were added under 2020, and 6 left at the end of the year. The total number of members as of 31/12//2020 was 148 (147).

The 2020 annual meeting was conducted digitally due to the ongoing pandemic. Despite challenges with technology and unfamiliarity with digital annual meetings, the annual meeting was appreciated. Thanks to the digital form, more members had the opportunity to participate, which was positive even if there was no opportunity to mingle and chat as before. The annual meeting decided to change the name from Forum Syd to ForumCiv, and the first decision for revision of the articles of association was made. Six board seats were open for election, and these seats were filled. The overall organisational plan for 2021 was adopted, and the Board was given discharge of responsibility after the annual report was submitted.

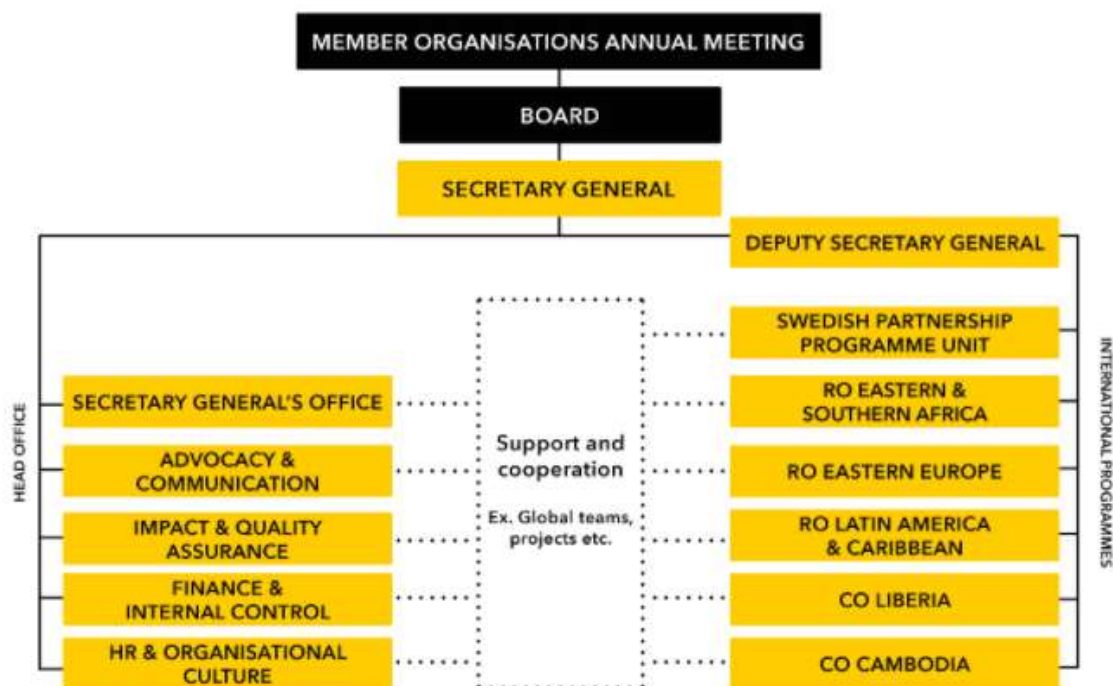
The members meeting was attended by 44 participants from 35 member organizations. It consisted of a number of group discussions on diversity, advocacy, fundraising, and the consequences of the pandemic, among other things. A conversation with Peter Öhrn, chairman of Demokratin 100år, was held by board member Rosaline Marbinah. At the members' meeting, a short extra-annual meeting was also held, which confirmed the ordinary annual meeting's decision on the revision of the articles of association, and thus the articles of association were revised. Thirty-seven people attended ForumCiv's extra annual meeting on 10 October, and 24 people were delegates.

2. Sustainability

2.1 Organisation

In 2020, ForumCiv consisted of six units and four regional offices. During the autumn, the names and roles of parts of the organization were adjusted. Hubs were replaced by regional offices and are located in Belarus (located in Vilnius), Colombia, and Kenya. Local offices are in Cambodia and Liberia. The office in Sweden regained its role as the head office. In addition to this, the Swedish Partnership Program (SPP) was added as a unit on January 1st following a decision in 2019. Three offices in Somalia were shut down as no financing could be secured. During the second half of the year, a decision was made to close Hub Multiregional, but this change will not take effect until 2021.

During the year, all offices worked with direct support to local organizations. Sub-granting to Swedish organizations is handled by the Swedish Partnership Program and the regional offices based in Vilnius, Nairobi, and Bogotá.



2.2 Changes to the management Team

A few but significant changes have taken place in the management team during 2020. As the financing for the office in Somalia was not secured longer than 2020, the office was closed down, and Bashir Hashi Mohammed is no longer part of the management team. The Swedish Partnership Program became its own unit from 1 January 2020 and Stefan Nilsson, head of the Swedish Partnership Program Unit, was part of the management group during the year. The new country manager for the office in Cambodia, Bo Rosenqvist, took office in the spring. Decisions were made that affect the composition of the management group, but these will not take effect until 2021. The management group consisted of a total of 13 (14) people.

2.3 Staff

Of ForumCiv's 135 (134) employees, 41 (43) percent are men, and 59 (57) percent women. In 2020, the Stockholm office had 47 (50) employees, of which 24 (24) percent were men and 76 (76) percent women. The number of new employees at the Stockholm office during the year was 4. ForumCiv has a collective agreement in Sweden and personnel-related policies and guidelines that apply to all employees throughout the organization.

2.4 Funding

ForumCiv's operations are financed through grants from Sida, the EU, other Swedish authorities, private organizations, and through sales and membership fees. Sida Civsam remains the main donor. 4 of the 13 donors were other than Sida (Swedish Council for Higher Education, EU, MAC Foundation, ILO). ForumCiv received responses for 12 (13) applications, of which 3 (7) were approved, 9 (5) were rejected, while 2 applications at the end of the year were still pending.

2.5 Internal processes

2020 began with big plans to celebrate that ForumCiv has existed for 25 years! After a few years marked by internal challenges, much of the new organization had settled. The Secretary-General and Deputy Secretary-General had started in 2019, which contributed to a measure of calm and the opportunity to focus forward, concurring with staff turnover returning to healthy levels. A major evaluation of the organizational project was planned and carried out with constructive and good results and recommendations that the organization was ready to embark on. A big branch festival to celebrate the anniversary was planned and in connection with this, fundraising came on the agenda. Then Covid-19 came and overturned all plans. Although the celebration was limited, the year has involved changing the name ForumCiv to ForumCiv, to clarify that we are a platform for civil society and leave behind the outdated view of the global south and north. A further step in clarifying ForumCiv as an organization was that the board decided that from 2021 there will be a requirement for membership to apply for funding from ForumCiv.

The spring of 2020 was also marked by the Black Lives Matter movement, and the development aid sector as a whole received legitimate criticism for its lack of diversity. Several internal activities were carried out, and the work in the Equal Treatment Group was further intensified.

The aforementioned evaluation of the organisational project "Going Glocal," which was initiated in 2017, showed that much has gotten better but that there is still room for improvement. Twelve action processes were identified, and these have been worked on during the second half of the year. Some adjustments in the organisational structure, some new strategic roles were established, and a lot of clarifying work has been done. The system audit that Sida carried out at ForumCiv during 2019 showed that much was in place, but that there were parts to improve and work on further, which continued into 2020.

During the year, a major focus has been on updating and quality-assured work with security and IT issues

3. Important Events During the operational year

3.1 Our Operations

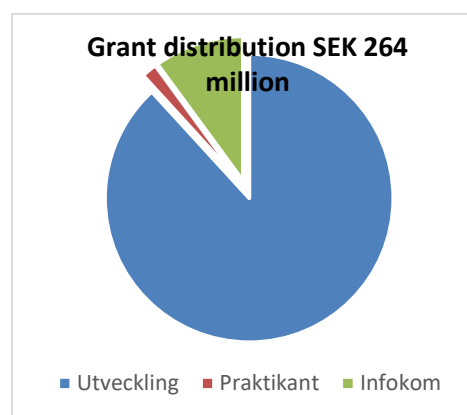
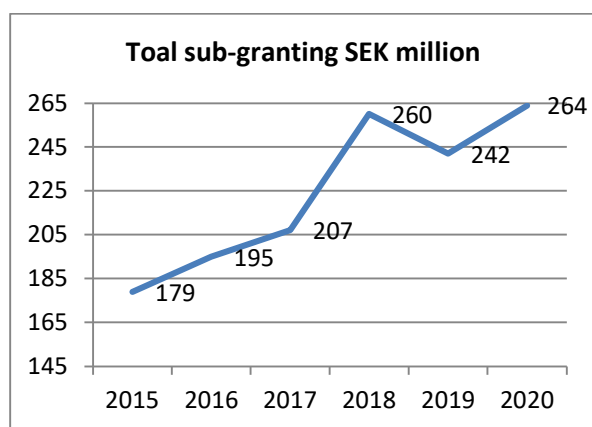
ForumCiv's policy program and Theory of Change governs the direction of operations, which consists of four parts: direct support, sub-granting, capacity development and advocacy. Development cooperation is intended to strengthen civil society and is achieved partly through sub-granting to Swedish civil society organisations and partly by directly supporting local organisations in partner countries.

ForumCiv's work reaches many parts of the world and includes a variety of partners. The results of all projects supported by ForumCiv are since 2014 reported in the project database Dira. ForumCiv's results model measures result at levels of: rights bearers, civil society, duty bearers and legal/political frameworks. The different levels are all important elements in ensuring increased democratic influence, human rights, and more just and sustainable societies.

2020 has been a special year as the world is faced with enormous challenges due to the covid 19-pandemic. The consequences have been clear at the national level in regard to politics, economy and social issues and have also affected ForumCivs operations in a number of ways. It is not just about negative consequences, but it has been a challenging year in several ways. Despite this, the work has progressed for most offices and programs.

3.2 Sub-Granting

In 2020, SEK 264 million (SEK 242 million) was paid out to 197 (206) development, trainee, and information projects granted to 123 (140) Swedish organizations. Of these, 63 (57) of the organizations, or 51 percent (41 percent), were members of ForumCiv. The sub-granting was financed by grants from Sida Civsam, Sida Partnership Forum, Sida Europe, Sida Africa, and the Swedish Council for Higher Education (UHR). The projects were carried out in collaboration with local civil society organisations in 70 (67) countries, and the information projects were carried out in Sweden. All projects that are granted support from ForumCiv must have a rights-based perspective and contribute to both the Government's strategies for each grant and to ForumCiv's purpose.



Development Grants

Development grants are sub-granted to Swedish organisations that engage in development cooperation with civil society organisations in other countries. In 2020, SEK 233(210) million was transferred to 137 (152) projects and programs that financed development in 70 (67) countries.

Information and communication grants

Infocom grants are sub-granted to Swedish organisations that conduct information and advocacy work in Sweden and aim to disseminate knowledge and/or advocate for a just and sustainable world. All projects contribute to one or more of the goals within Agenda 2030. In 2020, SEK 27 (24) million was distributed to 45 (43) Swedish organisations that funded 50 (44) information and communication projects.

Intern Grants

Internship grants are sub-granted to Swedish organisations that wish to place young people abroad for internships. Interns are expected to gain increased interest and understanding of development cooperation and other cultures. In 2020 SEK 4,6 (8) million was sub-granted to 7 (9) trainee projects in 12 (10) countries.

3.3 Direct Support

In total, ForumCiv supported 102 (125) local organizations through 12 (11) programs through its country offices and regional offices. The operational cost for ForumCiv's direct support program via country offices in Africa, Asia, Latin America and Europe was SEK 75 (76) million. The programs were mainly financed by various departments at Sida (not Sida Civsam) and/or the EU, as well as by Swedish embassies abroad and other organizations.

The Eastern European Regional Office manages programs that support a wide range of civil society actors and initiatives in Belarus in the fields of democracy, human rights, the environment, and gender equality. The work focuses partly on advocacy work but also on strengthening Belarusian civil society through the exchange of experience with Swedish organizations. During the year, a longer project with EU funding was to be started, but it was postponed first due to Covid-19 and then due to the political situation after the election.

The Latin America and Caribbean Regional office has continued the work together with five other Swedish organisations in Colombia on a program on rural development from the European peace fund. Due to the pandemic, the regional office has focused on communication, mainly on social media and this has begun to have an effect. ForumCiv is increasingly seen as an important influencer who has good insight into politics and development in the region.

The East & South Africa Regional Office in 2020 worked on the implementation of its two major programs: Wajibu Wetu, which through art, media and new forms of organization defend gender equality, democracy and human rights space in Kenya, and a public-private development partnership with the International Labor Organization (ILO) where the office contributes to capacity building of rights holders to ensure dialogue between responsible parties in two communities in Nakuru and Narok counties, around geothermal activities.

Regional office Multiregional gathered the work that takes place at ForumCiv's country offices in Cambodia, Liberia, Somalia and Sweden, the management of the Somali diaspora program, the Swedish Somalia Business Program (SSBP) and the Eastern Partnership Network. Due to the evaluation of the organizational project, multiregional will be phased out from 2021.

Cambodia: Bo Rosenqvist started as the new head of the country office in February 2020. During the year, the work has focused on successfully implementing the two programs and building relationships and networks. Despite the pandemic, much has been implemented as Cambodia has been relatively spared and many activities have been carried out in rural areas where the spread of infection has been minimal.

Liberia: Even in Liberia, society has been kept relatively open and implementation has taken place to a large extent and we support a number of small local organizations. A major land rights conference has been held which put ForumCiv on the map in Liberia. Some internal work to find the right people to pursue strategically important issues, such as finance and land rights, has been in focus.

Somalia: The programs implemented in Somalia came to an end as no further funding could be secured. Due to this, the three Somali offices were closed down in 2020. A final report was submitted to Sida late in the autumn of 2020 with very good reactions.

Sweden: This part of the regional office largely switched to the Swedish Partnership Program at the beginning of 2020.

Advocacy work is conducted by ForumCiv through two programs-Global Development Issues and Globalportalen, both of which are funded by Sida Partnership Forum. Globalportalen, which aims to increase knowledge about global justice issues for young people in Sweden, continues to attract more visitors to its website. Traffic increased by 21 percent compared to 2019 and the total number of sessions at the end of the year was 544,943. In 2020, an evaluation of Globalportalen was carried out, whose recommendations have already begun to be implemented, including a focus on communication and responding to members' needs and wishes. Continued focus aftermarket analysis means that Globalportalen has invested in strategic content, especially on Instagram, which has increased the number of followers by 39%. At the end of the year, the total number of followers was 3256.

The digital seminar series (Omstart Världen) was held in June with a focus on the important role of development assistance in addressing the consequences of covid-19. Within the framework of Global Development Issues, four seminars were organized, five CSOs and Sida contributed to the events. The series continued with seminars at the digital Book Fair, this time in collaboration with Act Svenska Kyrkan and with a special focus on the need for social protection systems. Union to Union also organized a seminar within the series focusing on job losses due to the pandemic.

The report "Effective Partnerships" - a study on development efficiency and Swedish civil society organizations was produced. The report is based on interviews with eleven CSOs and was launched with a roundtable discussion with participants from CSOs and Sida's staff.

The report "Glappet" on financing sustainable development was produced in collaboration with three organisations within Concord. The report was launched with a roundtable discussion with members of the parliament from the Social Democrats, the Green Party, the Center Party, and the Moderates. The report has also been discussed with parliamentarians from the Left Party, Sida's staff, and staff from the Ministry of Foreign Affairs.

Nine films highlighting the results of aid have been produced for our social media channels.

4. Goal fulfillment 2020

ForumCiv's five strategic goals came into effect on January 1, 2018 and the first year is the baseline. The summaries correspond to each objective and are based on a thorough set of indicators reported by the global management team and ForumCiv's board. The achievement of each goal is graded on a scale of 1-5, to measure progress between and over years, illustrated next to each goal.

Starka genom vår mångfald

Genom att synliggöra mångfalden av våra samarbetsorganisationers arbete, som inte begränsas av tematik eller geografi, blir Forum Syd erkänd som en viktig plattform för civilsamhället bland medlemmar och andra intressenter. Vi är en inflytelserik röst i utvecklingssamarbete som står upp för civilsamhällets roll för att främja demokrati och förverkliga mänskliga rättigheter.



In 2020, most things did not go as planned. The situation with a global pandemic has upended everything, for both good and bad. Our grand plans of celebrating 25 years of Forum Syd with a festival and party for our members and friends, our plans for joint visits to the members' local partners, our advocacy and communication, were all affected. Some plans could be changed to digital versions but some had to be postponed or cancelled. Our external reputation and role has remained strong and we progress in being a strong advocate, championing the role of civil society in democratisation. We continue working in collaboration with others as this is very effective in advocacy work. Unfortunately, we saw a slight decrease in number of members and a slight decrease in the level of satisfaction of the membership. Despite the efforts made, it is clear that we have to amplify our work to be a relevant platform for our members.

Effektiva och trovärdiga

Genom ett rättighetsbaserat perspektiv, vilket styr vår förändringsteori, åstadkommer vi stor förändring. Våra givare och partners anser att vi är en pålitlig och tydlig organisation att arbeta med.



The continuous dialogue we have with donors and partners tells us that we have improved our relations during the course of the year. Facing a global pandemic, we have showed donors what we are capable of achieving. The way in which we relate to our local partners in the face of both a pandemic and political turmoil illustrates our commitment to supporting civil society based on their conditions and needs..

Kontinuerlig förbättring

Våra processer är tydligt definierade, effektiva och implementerade fullt ut. Ledarskapet är tydligt och vårt syfte vägleder beslut. Innovation och koordination mellan enheter, med medlemmar och genom strategiska partnerskap förbättrar resultat och ökar potential för synergier.



ForumCiv has taken major strides towards becoming the employer it wants to be, which is shown by remarkable improvements in the bi-annual staff survey. The role of the Board is becoming increasingly strategic, and the relation between Board and staff is constructive and respectful. These developments contribute to an organisation continuously striving for improvement. The evaluation of the Going Global

project resulted in clear areas for improvement and needed adjustments but concludes that we are going in the right direction..

Nära där förändringen händer

För att kunna dra fördel av kontextuell förståelse, kompetens och möjligheter befinner vi oss nära där förändringen händer.



Sharing of contextual analyses has become more important within ForumCiv as we become increasingly globalised as an organisation. As it becomes more important internally, we will also be able to better use this for external purposes as well. The roles and mandates of regional and local offices has become clearer as a result of organisational adjustments resulting from the Going Glocal evaluation.

Finansiell hållbarhet

Genom en mer diversifierad finansiering tryggar vi vår finansiella hållbarhet.



The number of donors and agreements has remained stable. Diversification in terms of total percentage of the budget has not improved, partly due to postponing of programmes in 2020 due to the pandemic. A new fundraising strategy was adopted, but implementation of it also postponed because of the pandemic.

5. Future Developments

5.1 Internal development

Several development areas for 2020 were affected due to the pandemic. The strategic financing work that started in 2020 was reversed but aims to be implemented in 2021 with a fundraising strategy in place and a part-time position dedicated to coordinating the fundraising work. A local fundraiser will also be hired.

A clear message from ForumCivs annual meetings in 2019 and 2020 has been the need to develop and deepen membership work. The work started in 2020 but was limited partially due to the pandemic. With a newly established position that began on 1 January 2021, a member coordinator will be responsible for implementing the recently adopted membership strategy and gearing this work up.

In 2021, the identified development areas from the organisational evaluation will also be fully implemented with structural adjustments and changed roles

ForumCiv important role as a large civil society platform will be visible in the advocacy work where we will take a more active and clearer role in order to nuance the developmental aid debate and stand for the global work on democracy and human rights. Development aid is going to be an important issue ahead of the 2022 parliamentary elections, as several parties have begun to question the 1% aid target. It will be important to work strategically and to network on this issue as early as 2021.

5.2 Risks and risks management

ForumCiv identifies and follows up on risks through our system for operational planning and follow-up, at the unit level and for ForumCiv in general. The risks are followed up in connection with the operational plan follow-up three times a year.

The major risks identified for 2020 are about ForumCiv's opportunities to carry out our work to support and pass on funds to the international civil society to counteract the shrinking democratic space. In practice, there will be risks that cover shortcomings in the standardization of working methods and processes, internal challenges in making full use of the systems we will use, security issues regarding both IT and data and on the ground in areas where human rights defenders and ordinary citizens are exposed to threats and violence. We meet these risks through proactive work and learning throughout ForumCiv.

Risks of corruption and inaccuracies in financial management are risks both in the extension of those we grant funds to but also internally in ForumCiv. By meeting the requirements placed on us and following up on recommendations and views in system audits and other audits, we are continuously working to ensure good internal control and governance.

Additional risks identified are that we do not work actively and strategically enough with fundraising, and that our reputation is damaged in various ways. These two risks are closely linked, as our reputation is based on our credibility and being able to accomplish our goals. We, therefore, meet these risks both by continuously working with funding issues broadly within the organization and by ensuring good internal processes.

6. Result and Financial Position

In 2020, ForumCivs revenues excluding financial items amounted to SEK 391 million (SEK 372 million), which is an increase of SEK 19 million or 5.1 percent compared with the previous year.

Contributions from Sida amounted to SEK 367 million (SEK 353 million) and constituted the most significant share of revenues, a total of 93.9 percent (94.8 percent). Framework grants from Sida accounted for the largest part of revenues from Sida with SEK 300.3 million (SEK 267.2 million). This is an increase of SEK 33 million or 12.4 percent compared with the previous year. Other Sida grants amounted to SEK 66.7 million (SEK 85.5 million), which is a decrease of SEK 18.8 million or 22 percent. Other grants have increased from SEK 17.2 million to SEK 19.6 million.

<i>Overview</i>	<i>2020</i>	<i>2019</i>	<i>2018</i>	<i>2017</i>	<i>2016</i>
Framework grant (SEK million)	300,3	267,2	277,2	243,4	222,8
Grants to other units (SEK m)	66,7	85,5	67,6	72,1	80,9
Other grants (SEK m)	19,6	17,2	13,5	12,1	17,4
Membership fees (SEK million)	0,5	0,5	0,5	0,6	0,6
Number of members	148	134	137	143	149
Number of employees, Sweden	47	50	46	48	52
Number of employees, country offices	88	84	56	62	54
Number of country offices	6	6	6	5	5
Number of donors	12	12	13	12	11

In 2020, 264 (SEK) millions were paid out to 197 (206) development-, intern and information projects that were granted to 123 (140) Swedish organisations. In total, 63(57) organisations representing 51 percent (41) of ForumCiv members. Sub-granting was financed by grants from Sida Civsam, Sida Partnership Forum, Sida Europa, Sida Africa, and the Swedish Council for Higher Education. The work was carried out in 71 (67) countries.

The total costs before financial items amounted to SEK 390.6 million (SEK 369.5 million). Of this, SEK 369.4 million (SEK 350.6 million) was related to target costs, of which the majority, 71.5 percent (68.9 percent), were granted to other non-governmental organizations in Sweden. The share of purpose costs for ForumCiv's direct support program via country offices in Africa, Asia, Latin America, and Europe amounted to SEK 75 million (76), which is 20.4 percent (21.7 percent). The remaining share, SEK 29.9 million (SEK 32.9 million), which is 8.1 percent (9.4 percent), refers to target costs for operations at the head office.

Administrative expenses amounted to SEK 21.2 million (SEK 18.9 million), which constitutes 5.4 percent (5.1 percent) of the total operating costs.

6.1 Income Statement

<i>Amount in SEK thousand</i>	<i>Note</i>	<i>2020-12-31</i>	<i>2019-12-31</i>
Membership fee	2	478	483
Gifts	2	11	15
Sida funding	3	367 055	352 805
Other funding	4	19 575	17 231
Net turnover	5	473	575
Other income		3 043	858
Total operating cost		390 636	371 967
Operational cost	6	-369 360	-350 663
Fundraising cost		0	0
Administrative cost		-21 237	-18 858
Total operating cost	7, 8	-390 597	-369 521
Operating result		39	2 446
<i>Result from financial items</i>			
Interest income and similar profits/loss items		254	112
Interest costs and similar profit/loss items		-2	-2
Total result from financial items		252	110
Results after financial items		291	2 556
Result from the year		291	2 556
<i>Appropriation of earmarked funds</i>			
Profit/loss of the year according to the profit and loss statement (see above)		291	2 556
Utilisation of earmarked funds from previous year		-35	8
Reserves of earmarked funds not utilised during the year		847	-1 587
Amount remaining for the year/changes to capital brought forward		1 102	976

6.2 Balance Sheet

<i>Amount in SEK thousand</i>	<i>Note</i>	<i>2020-12-31</i>	<i>2019-12-31</i>
Asset			
Fixed assets			
<i>Intangible assets</i>			
Software	9	0	0
<i>Tangible assets</i>			
Equipment	10	98	101
<i>Financial assets</i>			
Long-term receivables		201	294
Long-term investments held as assets	11	15 115	15 793
Total fixed assets		15 414	16 188
Current assets			
<i>Current receivables</i>			
Account receivable		221	589
Tax receivable		130	203
Other receivable		2 305	1 522
prepaid expenses and accrued income	12	12 709	20 810
		15 365	23 124
Cash and bank		130 675	133 525
Total current assets		146 040	156 649
Total assets		161 454	172 837
Capital and liabilities			
Capital			
reserves		24 323	25 135
Surplus brought forward (Balanced capital)		6 969	5 865
Total equity		31 292	31 000
Current liabilities			
Accounts payable		2 091	2 964
Tax payable		-	-
Received unutilised grants for repayment	13	4 509	3 099
Received unutilised grants	14	117 393	130 283
Other liabilities		2 725	1 784
Accrued expenses and deferred incomer	15	3 444	3 707
Total current liabilities		130 162	141 837
Current liabilities		161 454	172 837

6.3 Report on changes in equity

Amount in SEK thousand

	Reserved funds		Balanced capital	Total own capital
	Funds for own co-funding etc	Administration reserve		
Opening balance	3 531	21 604	5 865	31 000
Allocation to reserve	35	0	-35	
Utilisation	0	-847	847	
Result for year after allocation			291	291
Closing balance	3 566	20 757	6 968	31 291

6.4 Cash flow statement

Amount in SEK thousand	2020	2019
<i>Operating activities</i>		
Results after net financial income/expense	291	2 556
Deprecation	94	762
Adjustment for other items not included in the cash flow	2 292	1 071
Tax paid	-72	-2
Cash flow from operating activities before changes in working capital	2 604	4 387
Increase/decrease in receivables	7 759	-20 066
Increase/decrease in liabilities	-11 675	46 662
Cash flow from operating activities after changes in working capital	-1 311	30 983
<i>Investment activities</i>		
Acquisition of intangible assets	0	0
Acquisition of tangible assets	-91	-776
Sale of tangible assets	0	0
Acquisition of financial fixed assets	0	0
Sale of financial fixed assets	678	0
Cash flow from investment activities	587	-776
Cash flow from the year	-724	30 207

Opening liquid assets	133 525	104 407
Exchange rate difference in liquid assets	<u>-2 126</u>	<u>-1 089</u>
Closing liquid assets	130 675	133 525

Additional information to the cash flow statement

Interest paid		
Interest received	254	112
Interest paid	2	2

Adjustments for items not included in the cash flow statements etc.

Exchange rate difference in liquid assets	2 126	1 089
Sale of fixed assets	0	0
Loss incurred on the disposal of fixed assets	0	0
<i>Total adjustments for items not included in the cash flow statement</i>	<i>2 126</i>	<i>1 089</i>

Liquid assets

Liquid assets include the following:

Cash assets		7
Bank balance	130 675	133 518
Total	130 675	133 525

6.5 Notes

Amount in SEK thousand unless stated otherwise

Note 1 Accounting and Valuation principles

The accounting and valuation principles of ForumCiv conform to the Swedish Annual Accounts Act, BFNAR 2012:1 (K3) and Giva Sweden's Guidelines for annual reports. Assets and liabilities have been valued at acquisition cost unless otherwise stated.

Gifts

All gifts are unconditional and recognised as income at the time of receipt.

Net turnover

The net turnover relates to the sale of services, books, and publications.

Other income

Other income is income that is not primary for the organisation.

Membership fee

Membership fees for the forthcoming year are established by the ForumCiv Annual Meeting. Stated income is equal to billed fees for the current year.

Funding from Sida and other similar authorities

All funding from Sida and similar authorities are stated in accordance with K3 regarding funds from public bodies. This means that they are recognised as income only if it can be deemed, with a high degree of certainty, that the funds will not be reclaimed, i.e. that the organisation has incurred costs related to the purpose. Conditional funds are taken up as liabilities until such time as the costs that the funds are to cover arise.

Operational costs

Operational costs are such costs that relate to the organisation's remit as defined in its statutes. They also include costs for advocacy provided that advocacy and information activities fall within the organisation's actual remit, such as thematic campaigns that the organisation runs; any joint costs distributed to operational costs; and administrative costs incurred as a direct consequence of an activity or the like that falls within the scope of a project, such as an organisation's overseas office. Note that the handling of activities within the framework of the project often includes costs for grant applications, since such funding, is often essential to the actual implementation of the project. Consequently, costs for grant applications, which are usually very small, are taken to operational costs, as well as the costs of following up and reporting on both the project itself and, for example, a donor.

Administrative costs

Administrative costs relate to costs for central administration in Sweden (management and administration, finance, IT, HR, and planning), that are not classified as operational costs, fundraising costs or costs for the member organisation, (Annual Meeting and members' meetings). Administration constitutes a quality guarantee for the operation and for the donor.

Grants accounting

Grants that are given to CSOs in Sweden and abroad are recognised as costs when they are disbursed. Grants financed by the EU are booked as receivables when disbursed and recognised as costs when organisations report. Received grants are recognized as income at the time of payment. Unused grants during the year are transferred to the next year as prepaid income. Agreements on grants that run over several years are not included as liabilities in the balance sheet. Corresponding agreements on grants from financiers that have not yet been received are also not included as receivables.

Staff payments

Current payments to employees in the form of salaries, employer contributions and the like are taken up as costs as and when the employees perform a service. Since all pension commitments are classified as defined contributions, they are entered as costs in the year the pension is earned. The organisation pays no commission-based remuneration.

Foreign currencies

Receivables and liabilities in foreign currencies have been translated at the year-end rate.

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Fixed assets

Tangible and intangible fixed assets are valued at acquisition cost, and each is depreciated systematically over its estimated economic life if its useful life is greater than three years and its acquisition value exceeds SEK 20,000. Activated computer programs refer to licenses.

The following depreciation periods are applied:

Computer Softwares	5 years
Equipment:	
Office equipment	3 years
Computer equipment	3 years
Vehicles	3 years

Financial assets

Equity, bond and fixed-income funds are stated as financial fixed and current assets. The assets are valued at acquisition value less any write-downs. Valuations are done for the entire securities portfolio (portfolio valuation

Cash flow statement

The cash flow statement is prepared in accordance with the indirect method, which means that it is based on the operating result. The stated cash flow covers only transactions that entail incoming or outgoing payments. Only cash, bank balances and current investments are classified as liquid funds.

Note 2. Membership fee and gifts

<i>Membership fee SEK thousand</i>	<i>Number of members</i>	<i>Tkr</i>	<i>Number of members</i>	<i>Tkr</i>
	<i>2020</i>		<i>2019</i>	
0	3	0	0	0
250	1	0	1	0
500	28	14	18	9
750	0	0	1	1
1 000	20	20	18	18
1 500	36	54	32	48
2 000	13	26	17	34
2 500	0	0	0	0
3 000	10	30	10	30
4 000	0	0	1	4
5000	13	65	12	60
8000	10	80	9	72
12 000	7	84	6	72
15 000	7	105	9	135
Total	148	478	134	483

In 2020, A total of 145 members paid membership fee. In addition to this, 3 organisations became new members. No membership fee was paid by these members since they became members late into the year

Gifts were distributed as follows:

	<i>2020</i>	<i>2019</i>
General public	11	15
Total	11	15

Note 3 Sida grant

	2020	2019
CIVSAM Framework grant	266 605	233 897
Partnership Forum Framework info	33 774	33 350
General Sida Grant	66 676	85 558
Total	367 055	352 805

Allocation of Sida Grant

	2020	2019
Belarus	9 293	8 590
Cambodia	11 201	14 307
Kenya	25 350	24 031
Liberia	13 338	9 471
Somalia	6 765	27 106
Sweden	729	2052
Summa	66 676	85 557

Note 4 Other grants

	2020	2019
Swedish authorities	5 386	8 421
EU-grant	9 206	3 352
Grant from other organisation	4 983	5 458
Total	19 575	17 231

Note 5 Net turnover

	2020	2019
Sales of service	469	569
Sales of books/publications	4	6
Total	473	575

Note 6 Operational costs

	2020	2019
Communication	1 671	1 710
Advocacy	1 474	1 520
Competence and method development	3 487	4 509
Globalportalen	1 402	1 477
Sustainable development programme	0	0
Africa Programme	45 414	51 610
Asia Programme	11 004	14 280
Latin America Programme	11 199	3 512
Europe Programme	7 642	6 801
Grants to Swedish organisations	264 140	241 508
Grant administration	16 523	17 524
IT, finance, HR, office costs	5 403	6 212
Total	369 360	350 663

Note 7 Employees, salaries and employer contributions

<i>Salaries and other remuneration</i>	2020	2019
Board and Secretary-General	1 117	1 123
<i>Other employees</i>		
Sweden	21 438	21 632
Colombia	2 238	1 674
Cambodia	2 778	3 052
Kenya	6 938	6 495
Lithuania	2 014	1 626
Somalia	2 775	3 560
Liberia	3 217	2 682
Total	42 515	41 844
<i>Employer contributions</i>	11 254	10 708
(of which pension costs)	2 717	2 481
Pension provision: Secretary-General	188	381
Remunerations less than half of the base amount	135	27

The Secretary - General's salary was not revised in 2020 but remained at the same level as the year before. In 2020, the monthly salary amounted to SEK 67,500. Local regulations on benefits linked to employment are applied. Pension provisions are made in accordance with current collective agreements.

<i>Average number of employees</i>	<i>2020</i>		<i>2019</i>	
	<i>Total</i>	<i>Of which men</i>	<i>Total</i>	<i>Of which men</i>
Sweden	47	24%	50	24%
Colombia	12	38%	9	44%
Cambodia	14	50%	12	58%
Kenya	29	45%	25	47%
Lithuania	7	22%	6	32%
Somalia	9	69%	14	68%
Liberia	17	69%	18	61%
Total	135	41%	134	43%

<i>Board members and senior executives</i>	<i>2020</i>		<i>2019</i>	
<i>Executives</i>	<i>Total</i>	<i>Male</i>	<i>Total</i>	<i>Male</i>
Board members	9	22%	9	33%
Secretary General	1	0%	1	0%
Other managers	13	38%	13	46%

Note 8 Leasing

The organisation primarily leases office space and office equipment. Expensed leasing fees amount to 6 084 (6 213). Of the leasing fees for 2020, 5 645 are costs for rent. The most significant lease agreement concerns the head office in Stockholm with a cost of 3 336. The contract for the office expires on 2022-05-31.

	<i>2020</i>	<i>2019</i>
Within 1 year	4 193	4 412
1-5 years	2 857	5 714
Later than 5 years	0	0
Total	7 050	10 126

Note 9 Computer programs

	<i>2020</i>	<i>2019</i>
Accumulated acquisition value		
Opening	2 288	2 288
Disposals and retirements	0	0
New acquisitions	0	0
<i>Total</i>	<i>2 288</i>	<i>2 288</i>
Accumulated depreciation according to plan		
Opening	-2 288	-2 262
Disposals and retirements	0	0
Depreciation for year according to plan	0	-26
<i>Total</i>	<i>-2 288</i>	<i>-2 288</i>
Closing residual value	0	0

Note 10 Equipment

	2020	2019
Accumulated acquisition value		
Opening	3 988	3 212
New acquisitions	91	776
Disposals and retirements	0	0
<i>Total</i>	<i>4 079</i>	<i>3 988</i>
Incoming grant	-2 550	-1 870
Grants for year	-35	-680
Disposals and retirements	0	0
<i>Total</i>	<i>-2 585</i>	<i>-2 550</i>
<i>Net acquisition value</i>	<i>1 494</i>	<i>1 438</i>
Accumulated depreciation according to plan		
Opening	-1 337	-1 281
Disposals and retirements	0	0
Depreciation for year according to plan	-59	-56
<i>Total</i>	<i>-1 396</i>	<i>-1 337</i>
Closing residual value	98	101

Note 11 Securities

	2020	2019
Longterm		
Opening	15 793	15 793
Acquisition	0	0
Sales	-678	0
Closing book value	15 115	15 793

Specification of securities

	<i>Revised value</i>	<i>Market value</i>
Equity funds		
Institutionella Aktiefonden stabil	884	1 183
Nordea Emerging Stars Equity fond	360	713
Nordea European value fund	472	479
	1 716	2375
Bond funds		
Institutionella Företagsobligationsfonden	4 313	5 185

Nordea Bostadsobligationsfond	2 422	2 560
Nordea Swedish Stars	2 537	2 545
	9 272	10 290
Interest funds		
Nordea Institutionell Kortränta	4126	4218
	4 126	4 126
Total securities 2020-12-31	15 115	16 883

In 2020, Nordea institutionell aktieförvaltning was sold.

The purpose of ForumCiv's securities is long term, therefore a re-classification has been done of what was previously noted as short term placements. This has been done for both 2019 and 2020.

Note 12 Prepaid expenses and accrued income

	2020	2019
Insurance payments	308	305
Rent	1 107	1 157
Grants, other organisations	10 721	18 714
Other items	573	634
Total	12 709	20 810

Note 13 Received unutilised grants for repayment

	2020	2019
Unutilised grant, Sida	1104	459
Unutilised grant, other funders	0	0
Interest	28	50
Exchange rate gains	1	0
Repayments of mediated funds	3 376	2583
Total	4 509	3099

Unused grants refer to surplus from completed projects

Note 14 Received unutilised grants for repayment

	2020	2019
Prepaid funding Sida	68 481	84 263
Prepaid funding, other	48 912	46 020
Total	117 393	130 283

Note 15 Accrued expenses and deferred income

	2020	2019
Salary and holiday pay	1 360	1 019
Accrued employer contributions	369	297
Other items	1 715	2 391
Total	3 444	3 707

Note 16 Pledged assets and guarantee commitments

	2020	2019
Pledged assets	1 599	1 599
Guarantee commitments	-	-

ForumCiv has signed a bank guarantee regarding rent for premises in Stockholm.

Note 17 Significant events after the end of the financial year

The possibility of access to vaccination against the Covid 19 virus may affect the organisation more than we thought, as there is a shortage of vaccines, and it takes time to distribute.

Stockholm den / 2021

Victoria Enström Lindskog
Chairperson

Anna Stenvinkel
Secretary general

Egle Obcarskaite

Jessica Sjönell

Göran Alfredsson

Tobias Linghag

Lina Remnert

Monica Nordenwald

Frida Dunger Johnsson

Rosaline Marbinah

Our audit report was issued on / 2021

Erik Albenius
Authorised accountant

Hans Andersson
Organisations accountant

Öhrlings PricewaterhouseCoopers AB